

Eaglesgate Community Association

COMMUNITY CLUBHOUSE RENTAL INFORMATION

Thank you for your interest in renting the Eaglesgate Community Clubhouse for your upcoming function. The clubhouse is available for Eaglesgate Community Association property owners at a cost of:

Rental fee of \$200.00 a day plus a cleaning fee of \$90., for a total of \$290.00.

To view available dates, please click on Owners Portal/Other Tools/Calendar

All signature blocks of the agreement must be signed and returned with rental fee within seven days of the initial reservation request in order to keep your reserved rental date.

Rental agreement forms should be delivered to:

HOA Management Specialists (HOAMS)
4730 S. National Building A1
Springfield , MO 65810
417-889-4626

The code to the clubhouse KEYPAD will be sent via text message a few days before your event.

Note: Be sure to complete the section of the registration form with set-up and clean-up hours. The code allows access during **requested hours only**.

Included in the rental fee are tables, chairs, display/catering tables, full service kitchen, and WiFi. We do not provide table linens, kitchen serving items, utensils, etc. Currently, patio furniture is not available.

Decorations: We ask you not hang any decorations on painted/stained surfaces of any kind. You are welcome to hang decorations on the windows with painter's tape or Command adhesive products.

For answers to questions or a Clubhouse tour please contact:
Linda Hale, Eaglesgate Board of Directions member @ 520-343-0012

COMMUNITY CLUBHOUSE RENTAL REGISTRATION

Name: _____

Address: _____ City, State, Zip: _____

Phone: _____ E-Mail Address: _____

Date Requested: _____ Alternate Date: _____

Time of Event:

_____ - _____ (Set up hours)

_____ - _____ (Event hours)

_____ - _____ (Clean up hours)

**This section must be completed
to program KeYPad Code access.**

(Due to an increase in clubhouse rentals please reserve all hours you will be in the building. This will assist in the reservation process and is necessary for insurance purposes. Any entry outside of hours reserved MUST be cleared by a Board member.)

Type of event to be held at the Clubhouse: _____

Approximate number of people expected to attend: _____

(The Clubhouse has 52 chairs and 72" round tables plus several serving/display tables are available. If the event is for standing, it would comfortably allow for 150 guests. Anyone renting the clubhouse must provide their own utensils, plates, cups, etc.)

Will you be on the premises for the entirety of the event? Yes ___ No ___

If no, please explain: _____

Will a donation, admission, or cover charge be collected? Yes ___ No ___

Member Signature _____ Date _____

COMMUNITY CLUBHOUSE RENTAL AGREEMENT

This Agreement between Eaglesgate Community Association, Inc., (“Association”), and _____, a member of the Association (“Member”), establishes the conditions and requirements for rental of the Association Community Clubhouse (“Clubhouse”) located at 6000 S. National Avenue, Springfield, Missouri.

At the time this agreement is signed and returned to the Association, Member will submit payment **for \$350.00** payable to Eaglesgate Community Association. Anyone renting the Clubhouse must be a member in good standing of the Eaglesgate Community Association.

If the Member cancels the reservation at least 14 days prior to the event the entire \$290.00 rental fee shall be refunded together with the cleaning fee. Cancellations less than 14 days prior to the event will be entitled to a refund of the \$200.00 rental fee and \$90.00 of the cleaning fee.

In the event 2 inches of snow has fallen at the time of the event, the lawn company will be contacted by the management company to remove the snow from the parking lot and sidewalks.

Rental of the Clubhouse does not include use of the lower level, swimming pool, pool area, or locker rooms.

Member assumes full responsibility and liability for any damages to the Clubhouse or surrounding property, which is the result of actions of the Member or their guests during the term of this agreement.

If alcoholic beverages are served during the rental period, Member shall comply with all applicable laws regarding the serving of alcoholic beverages. Serving and consumption of alcohol may only take place inside the Clubhouse or on the adjoining deck. **Under no circumstances may alcohol be sold.** There is No Smoking, Vaping, or E-Cigarettes allowed in the clubhouse.

Member further agrees to tidy up the premises and restore all rooms and areas to a condition deemed satisfactory by a designated Association official. The Association will inspect the premises within 24 hours without Member being present. The cost of any damage will be billed to the member. The Association reserves the right to collect the money for repairs to the fullest extent of the community documents including the creation of a lien against Member’s property.

I/We AGREE TO INDEMNIFY AND HOLD HARMLESS EAGLESGATE COMMUNITY ASSOCIATION. INC, ITS OFFICERS, EMPLOYEES, AGENTS, AND ASSIGNEES, FROM ANY AND ALL LOSSES, CLAIMS, DAMAGES, LIABILITIES, EXPENSES (INCLUDING ATTORNEY'S FEES AND COST) AND OBLIGATIONS ARISING OUT OF AND RELATED TO INJURY TO OR DEATH OF ANY PERSON, OR DAMAGES TO OR LOSS OF ANY PROPERTY OCCURRING AS A RESULT OF, RELATED TO, OR IN CONNECTION WITH THE USE OF THE CLUBHOUSE FACILITIES BY I/ME, OR ANYONE IN ATTENDANCE DURING THE RENTAL PERIOD. I/WE ALSO AGREE THAT MY HOMEOWNER'S INSURANCE FOR ANY AND ALL DAMAGES TO PERSON OR PROPERTY SHALL BE FIRST PRIORITY FOR ALL CLAIMS MADE. VENUE FOR ANY CLAIMS MADE FOR DAMAGES OR LIABILITY UNDER THE TERMS OF THIS AGREEMENT, SHALL BE IN THE CIRCUIT COURTS OF GREEN COUNTY, SPRINGFIELD, MISSOURI; TRIAL BY JURY IS WAIVED BY AGREEMENT OF THE PARTIES.

By signing below, having full authority and capacity to do so, certify that I/We have read this Agreement in its entirety and agree to the terms and conditions set forth above. I/We agree to pay for all repairs and damage to the building facilities and/or equipment resulting from or related to the use of the Clubhouse.

Member's Signature: _____ Date: _____

Member's Name: _____ Address: _____

Email Address: _____ Phone: _____